

CORTINA

Homeowners Association

Assessment Collections Policy

15 days after due date	Late fee assessed	\$25.00 Charged to account (Your cost \$5.00)
30 days after due date	Final notice sent	\$50.00 Charged to account
45 days after due date	Intent to lien notification sent	\$50.00 Charged to account
60 days after due date	Lien recorded	\$140.00 Charged to account (includes release & filing fees)
75 days after due date	Intent to Sue	\$56.00 Charged to account
105 days after due date	File Lawsuit	\$225.00 Charged to account plus costs (includes satisfaction)

CC&R Enforcement Policy

Initial Notice	Sticky Note	
Second Notice	Letter Sent	
Third Notice	Demand Letter Sent	\$50.00 fine
Fourth	Demand Letter Sent	\$100.00 fine
Fifth	Demand Letter Sent	\$150.00 fine
Sixth Notice	Right to Cure Letter Sent	\$56.00 certified letter
Cure or Self Help	Certified letter sent with date	\$200.00 Minimum

Right to cure may be done within 14 days depending on severity of issue.